

Using the RMIT_Harvard_EndNote reference style on a personal device

To ensure consistency between the RMIT Harvard EndNote reference style and the Library's Easy Cite referencing tool, it is recommended that the RMIT Harvard preference file is downloaded and imported into your EndNote Library on your personal device.

Instructions for using the EndNote Preference File

To use the RMIT_Harvard_EndNote reference style, you will need to do the following:

- Download the RMIT_Harvard_EndNote reference style file and save it in the Styles folder within the EndNote program.
- Download the RMIT Harvard Preference File.
- Download the RMIT Harvard Minimum Fields document.
- Download the original EndNote Preference File.
 - This original file will be required if you use multiple referencing styles. For example, RMIT Harvard and also IEEE.

Note: Import the RMIT Harvard Preference File, when using the RMIT_Harvard_EndNote reference style.

Complete the following steps to import the RMIT Harvard Preference File into an EndNote Library:

• On a PC / Windows device, from the EndNote program, select the Edit Menu and choose **Preferences...**

Edit	References Groups	Tools	Window	
	Undo	Ctr	I+Z	
	Cut	Ctr	I+X	
	Сору	Ctrl+C		
	Paste	Ctr	I+V	
	Paste With Text Styles			
	Clear			
	Select All	Ctr	I+A	
	Copy Formatted		Ctrl+K	
	Find and Replace		I+R	
	Font		•	
	Size		+	
	Style			
	Output Styles		•	
	Import Filters		- F	
	Connection Files		•	
	Preferences			

 On a MAC / OS device, from the EndNote program, select the EndNote Menu and choose Preferences... H,



• In the EndNote Preferences window, select Reference Types from the left-hand menu.





- Change Case Display Fields	Reference Types
- Display Fonts - Duplicates - Find Full Text - Folder Locations	Default Reference Type: Web Page Modify Reference Types
· Formatting · Libraries · PDF Handling · Read / Unread	Note: Use the Reference Types Table to add, delete, or rename field names or to modify reference types. The table CANNOT be used to reorder the fields in a Reference Window.
Reference Types Sorting Spell Check Sync Temporary Citations	Reference Type Table Oranger made to Reference Types are stored in a special RefTypeTable.wrll file. To use a new file or to share your file with others, use these langed and Export options:
Term Lists URLs & Links	Export Import Note: Importing a new RefType Table xml file will overwrite your current Reference Type preferences.

• Press the Import button from the Reference Type Table section

Reference Type Table Changes made to Reference Types are stored in a special RefTypeTable xml file. To use a new file or to share your file with others, use these Import and Export options:		
Export Import		
Note: Importing a new RefTypeTable xml file will overwrite your current Reference Type preferences.		

- From the Downloads folder on your computer, find the RMIT Harvard Preference File and open the file.
- Select Apply from the EndNote Preferences window.



• Select OK.

Changing from the RMIT_Harvard_EndNote reference style to another reference style (for example IEEE) on a personal device

Use the original EndNote Preference File if you are changing from RMIT Harvard to another referencing style in your EndNote Library.

To import the EndNote Preference File, follow the steps below:

- From the EndNote program, select the Edit Menu and choose Preferences...
- In the EndNote Preferences window, select Reference Types from the left-hand menu.
- Press the Import button from the Reference Type Table section
- From the Downloads folder on your computer, find the EndNote Preference File and open the file.
- Select Apply from the EndNote Preferences window.
- Select OK.